

Guidance for Completing the Mapping Tool for Recognition of Prior Learning

1. It is essential that evidence is provided of both theoretical and practical learning where relevant. This can be broken down into specific pieces of evidence which meet the criteria of the individual outcomes or presented as more generalised evidence which demonstrates achievement of a module or part of a programme of study
2. It is acceptable to use the same piece of evidence more than once if it demonstrates the achievement of more than one outcome.
3. The theoretical learning should predominantly consist of the content/learning outcomes of previous programme(s) undertaken although it may be acceptable to include some previous/subsequent theoretical learning.
4. The evidence should be brief whilst ensuring that enough information is provided to clearly demonstrate achievement of the appropriate module or programme learning outcomes.
5. The evidence can be supported by additional materials such as portfolios and personal professional profiles where appropriate. Applicants are expected to select the relevant information that demonstrates achievement of the programme learning outcomes and summarise this within this mapping tool.
6. Use of abbreviations and acronyms should be avoided. If numbers or codes are referred to in relation to previous programme learning outcomes, then a full explanation of these should be provided – it may be helpful to provide a copy of any previous programme transcript's and refer to this within the mapping tool.

For healthcare programmes

7. Any practical evidence should clearly demonstrate that at least 4 weeks (150 hours) of nursing/care practice has been assessed by an individual holding a recognised mentor/practice teacher qualification. Individual skills/competencies can be signed by an appropriate healthcare professional as the registered nurse mentor will take responsibility to make the final 'sign-off' decision.

Mapping Tool

Name of applicant: Click or tap here to enter text.

Programme/Module Title: Click or tap here to enter text.

Learning outcome	Evidence	Signature of mentor/supervisor if applicable (please date)	Outcome (for use by APL assessor only)
e.g: 1. Demonstrate an understanding of the concept of long term conditions and their importance for your practice.			
2.			
3.			
4.			
5.			